



Province of the  
**EASTERN CAPE**  
EDUCATION

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REPUBLIC OF SOUTH AFRICA \* Website: [www.ecdoe.gov.za](http://www.ecdoe.gov.za)

Enquiries: Office of the HOD

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**TO: MEMBERS OF THE SLMC  
CHIEF DIRECTORS: CLUSTER A & CLUSTER B  
ALL SCHOOLS  
ALL OFFICIALS OF THE ECDOE**

**FROM: SUPERINTENDENT-GENERAL**

**SUBJECT: INSTRUCTION NOTE 29 - PREVENTION AND MANAGEMENT  
OF CORONAVIRUS (COVID-19) – RESTRICTION OF VISITORS  
TO SCHOOLS**

**DATE: 8 JUNE 2020**

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1. This is informed by the high infection rate and death rate in the Eastern Cape which has an aging population that is more prone to COVID-19 deaths if children bring infections home. The Eastern Cape is the second highest province after Western Cape which has high COVID-19 deaths (111 as of 7<sup>th</sup> June 2020). We must manage visitors to schools for the protection of learners; educators and our non-teaching staff.
2. As a result of a discussion and agreement by the Council of Education Ministers (CEM) on 04 June 2020 and an instruction from the Premier, taking into consideration the Infection rate of COVID-19 in the Eastern Cape, it was decided that visitors to schools, including civil organisations, Public representatives, head office and district officials, the media and any members of the public must not be allowed to schools. Any business must be discussed at the District office to protect our facilities from the risk of contamination and our teachers, non-teaching staff and learners from being infected. The department will review this decision once learners settle back into schools and schools become stable. The Department of Education will avail contact details of principals and schools so that the business warranting contact can be done remotely.

4. Principals are advised not to permit access of any visitors to the school premises unless it is with prior knowledge of the principal and advised by the Head of the Education Department.
5. Where a party or individual is aggrieved by a school principal's refusal to permit a visitation, gathering or event, such party may approach the Member of the Executive Council for Education in writing for further consideration.
6. **District Directors are hereby instructed to ensure that this communication reaches all officials and schools immediately.**

Yours faithfully

  
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**T. KOJANA**  
**SUPERINTENDENT-GENERAL**

08/06/2020  
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**DATE**